

TOWN OF MILTON
Meeting Minutes of the Board of Health
Monday January 5, 2015
Milton Town Office Building, John Cronin Conference Room

Attending: Roxanne, Musto, RN-C, MS, ANP, Chairman
Anne T. Fidler, Sc. D., Secretary
Laura T. Richards, Esq., Member
Anthony Compagnone, M.D., Medical Advisor
Caroline A. Kinsella, BSN, RN, Health Director and Public Health Nurse
Jean M. Peterson, Senior Administrative Assistant

1. **25 The Ledgeway** – Health Director Caroline Kinsella explained that the property was purchased in February, 2014 and that the owners are now in the process of selling. Matt Freeman from Coldwell Banker was in attendance representing Michael Gralla, potential buyer for the property. Mark Gibbons was present on behalf of the sellers of the property. At issue is whether the property is within the 500 foot requirement for connecting to Town sewer. Ms. Kinsella explained that the Department of Public Works confirmed that the property is less than 500 feet from the sewer line. Matt Freeman explained that his efforts are to protect the new buyer from any possible outstanding issues relative to the matter. Assistant Town Administrator Michael Blanchard's determination was that the owners were not required to connect to Town sewer, citing Section 1-3 Definitions Available – a public sewer shall be considered available when the property upon which a building is situated abuts a street in which the public sewer is located. The street, 25 The Ledgeway does not abut the sewer. Upon consulting with Mr. Blanchard about his determination, Ms. Kinsella stated that The DPW Director suggested that the Board consider an exemption and make the final determination. The Board determined that an exemption was unnecessary because the regulation did not apply to that property.
2. **Administrative Items** – Chairman Musto signed bills for payment. The Minutes of November 17, 2014 were approved as written.
3. **Tobacco Regulations Expansion** – Health Director Kinsella informed the Board that store owners expressed favorability towards changing the new Tobacco Regulations effective date to later in the Spring allowing them more time to sell their products and to remove the products from store shelves. Chairman Musto agreed stating that the later date would also allow the Health Director more time to educate merchants about the new regulations. Additionally, the Board discussed modifying some of the language in the new regulations to include certain exemptions for retail stores that *exclusively* sell nicotine and tobacco containing products. The Board voted unanimously to extend the effective date of the Tobacco Regulations Expansion to April 30, 2015 and to re-write language in the Regulations where appropriate.
4. **Old Business** - Health Director Kinsella reported to the Board the following Health Department updates:
 1. The Health Department experienced a high turnout at the 2014-2015 flu clinics, administering 1100 flu shots. She contacted all local pediatricians to offer remaining doses of the vaccine.
 2. Ms. Kinsella informed the Board that Town Clerk Susan Galvin reported to her that documenting pets/animals in the Annual Town Census was not a possibility. Additionally, Ms. Kinsella was informed by the Town Clerk of her inability to provide information relative to the keeping of animals in her annual newsletter, citing space and timing issues.
 3. The APHN "Standdown Presentation" is scheduled for May 3rd – 6th in New Hampshire. Ms. Kinsella expressed interest in attending and stated that the MAPHN may be able to cover the cost. The Board supported this.
 4. The Substance Abuse Coalition meeting is scheduled for January 14th at BID Milton Hospital.

5. **New Business** - The Health Director announced the implementation of two new Grants and asked for the Board's support. The first grant is a \$100,000 Collaborative Grant of which \$7,500 will be split among 4 towns: (Quincy, Braintree, Weymouth and Milton) in order to build strategic framework prevention. Ms. Kinsella stated that she received permission from the Milton Public Schools and the Milton Board of Selectmen and asked the Board of Health for their support. The second grant is a Blue Hills Community Health Grant in the amount of \$5,000 covering Randolph, Braintree and Milton, for the purpose of hiring a community health worker interpreter. The Board unanimously approved both grants.

The Health Director informed the Board that she will attend the Norfolk County Mosquito Control meeting this month. She also informed that Board that the owner of Cook Ford Barn of 189 Hillside Street requested that she be able to retain her Commercial Stable permit so that she can teach lessons, although she does not have any horses at the present time.

Ms. Kinsella requested permission from the Board to close the Health Office for one hour, as written in union contract regulations, for lunch breaks **during days when the office is staffed by one person**. This would allow the staff member to take the required one- hour lunch break which staff members are entitled to as per agreement in union contract regulations. She explained that since burial permits are now processed on-line, that having the office staffed consistently for that sole purpose is no longer necessary. She also clarified that this would only matter during Monday through Thursday when the Town Hall is open from 8 a.m. to 5 p.m. adding that on Fridays, the building is open only from 8 a.m. to 1:30 p.m. and lunch hours are not taken. The Board discussed various options with the needs of the public in mind and asked Ms. Kinsella to consider all ideas and options before agreeing to the implementation of a new policy.

6. **Next Meeting Date** – The next meeting date is scheduled for February 9, 2015 at 7 p.m.

7. **Adjournment:**

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Anne T. Fidler
Secretary